

GOLDEN EAGLE MORTGAGE GROUP

"We Soar Above the Rest"

HOME MORTGAGE CHECKLIST

To help you prepare for your Home Mortgage Loan Application, the following checklist outlines the basic items/information needed. Please send the following information at your earliest convenience and do not hesitate to contact our offices should you have any questions.

Name: _____ Phone Number: _____

Email: _____ Referred By: _____

- 1. Copy of **Driver's License(s)** and **Social Security Card**
 - Must have from **ALL** Borrowers
- 2. **Current Pay-Stub**,
 - Totaling one month for each borrower
- 3. **W-2's** and/or **1099's**
 - 2011, 2012 & 2013 for each employed borrower
- 4. **Federal Income Tax Returns (1040's)**
 - 2011, 2012 & 2013 – Please make sure they are **SIGNED**
- 5. **Bank Statements**
 - Most recent 2 months on ALL ACCOUNTS
 - All pages, even if BLANK, **Front & back** including 401K's, IRA's, stocks, etc.
 - If there are any **deposits over \$300** shown that are not payroll deposits, we will need a signed letter to explain where money came from (Also copy of deposit slip and copy of checks deposited)
 - For 401k's please include the term & conditions for withdrawal
- 6. **Property Profile** (please provide for each property you currently own)
 - Note and deed of trust
 - Hazard insurance declaration page
 - Property tax bill
 - Monthly mortgage statement/coupon
 - Copy of HOA Bill, if applicable
 - Lease agreement, if renting

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HOME MORTGAGE CHECKLIST (cont...)

The following items requested may not apply to everyone. Please read carefully and provide all relevant documentation.

- 7. **Social Security** and/or **Retirement/Pension Awards**
- 8. Evidence of Receipt of **Monthly Social Security** and/or **Retirement/Pension**
- 9. If purchasing a new property, please provide a **Homeowners Insurance Quote** from a provider of your choosing
- 10. **Divorce Decree**
 - Include all pages/statements
- 11. **Bankruptcy Paperwork**
 - Include full bankruptcy package including discharge and schedules
 - Please provide a letter of explanation regarding the circumstances
 - If you can not locate your paperwork, use the following link to order them: <https://bankruptcydischargerecords.com/>
- 12. If you are interested in obtaining a **VA Home Loan**
 - DD214
- 13. If you are interested in obtaining a **USDA Home Loan**
 - 12 months canceled rent checks

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